Core-CT Modernization

Overview Payable Time

Timesheet Navigation

Navigation Reminder: Time entry options are accessed from the Time tile on the Employee Self Service homepage.

Payable Time

Payable Time

Last Time Period 10/18/24 - 10/31/24

Total Hours 70 Hours

Payable Time Summary

| Summary | Detail |

Time Reporting Code	Quantity (Hours)	Override Reason Code	Taskgroup	Override Rate	Approved at	User ID
Regular	70.00					
Total	**70.00**					

Payable Time is displayed in Summary or Detail. The detail view reflects the status of submitted time (Payable Status) as well as approval details (date, time and approver User ID).

Payable Time Details

| Summary | Detail |

Date	Time Reporting Code	Quantity (Hours)	Override Reason Code	Taskgroup	Override Rate	Approved at	User ID	Payable Status
02/23/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
02/26/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
02/27/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
02/28/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
02/29/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
03/01/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
03/04/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
03/05/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
03/06/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
03/07/2024	Regular	7.00		UOC67000G		01/01/1900 12:00:00AM		Needs Approval
	Total	**70.00**						

Payable Time Status

Common Payable Time Status definitions

Status	Definition
Estimated	Time has been validated and is ready to be picked up by Payroll.
Needs Approval	Time has been validated via Time Administration but has not been approved by a time approver and has not been picked up by Payroll.
Approved	Time is ready to be picked up by Payroll to generate paychecks.
Distributed	The pay period has been confirmed and the Paycheck information sent to Financials.
Sent to Payroll	The Approved (AP) time is sent to Payroll, where it can either be Taken by Payroll (TP) or Rejected (RP)
Taken by Payroll	Time has been validated and loaded to Payroll.
Reversed Check	A negative row is inserted into Payable Time with a status of RV for the paycheck time being reversed.
Closed	Closed time will not be picked up by Payroll.